

# Capital University Law School

## Graduate Law Program

### MASTER IN TAXATION APPLICATION

Office Use Only

Date Application Received:

Date of Application: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
Day Month Year

SEMESTER: Fall 20\_\_\_\_ Spring 20\_\_\_\_ Summer 20\_\_\_\_

CHECK ONE: \_\_\_\_\_ Full-Time  
\_\_\_\_\_ Part-Time

#### PERSONAL INFORMATION

1. SALUTATION \_\_\_\_\_

2. NAME \_\_\_\_\_  
Last First Middle

3. PERMANENT ADDRESS \_\_\_\_\_  
Street Address  
\_\_\_\_\_  
City State Zip

4. TELEPHONE HOME: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ MOBILE: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ WORK: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

5. E-MAIL: \_\_\_\_\_

6. SOCIAL SECURITY NUMBER: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

7. BIRTHDATE: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ BIRTHPLACE: \_\_\_\_\_  
Month Day Year

8. CITIZENSHIP (check one):

a. \_\_\_\_\_ U.S. Citizen

b. \_\_\_\_\_ U.S. Permanent Resident: PR Registration Number \_\_\_\_\_

c. \_\_\_\_\_ International Applicant: Country of Citizenship \_\_\_\_\_ Place of Birth: \_\_\_\_\_

#### EDUCATIONAL BACKGROUND

9. List all colleges and universities attended, regardless of length of attendance (attach supplemental list if necessary).

Institution	Location	Dates of Attendance	Degree	Major	GPA
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

10. List all academic honors attained: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**WORK EXPERIENCE**

11. Please list any relevant work experience (a resume or vita may be attached-recommended)

Employer	Location (City/State)	Position	Dates of Employment

12. List accounting, tax, or other professional designations (can be included on your resume): \_\_\_\_\_  
\_\_\_\_\_

13. List all professional honors received (can be included on your resume): \_\_\_\_\_  
\_\_\_\_\_

14. List any publications (can be included on your resume): \_\_\_\_\_  
\_\_\_\_\_

**ADDITIONAL INFORMATION**

15. If you answer YES to any of the questions listed below, please attach a statement fully explaining the circumstances.

- a. Have you ever been suspended, placed on probation, or required to withdraw from any college or university?  
    \_\_\_ Yes \_\_\_ No
- b. Have you ever been convicted of or plead guilty to any violation of the law other than minor traffic violations?  
    \_\_\_ Yes \_\_\_ No
- c. Are there any criminal charges pending or expected to be brought against you?  
    \_\_\_ Yes \_\_\_ No

16. Have you ever applied to the Graduate Law Program at Capital University Law School? \_\_\_ Yes \_\_\_ No

- a. If yes, what was the outcome of that application? \_\_\_\_\_  
\_\_\_\_\_

**PERSONAL STATEMENT AND LETTERS OF RECOMMENDATION**

17. Please answer the following questions in a one to two-page, typed, double-spaced statement. This is an opportunity to introduce yourself to the Admissions Committee.

- a. (1) Why you wish to enroll in Capital University Law School's Master in Taxation Program; (2) Your professional goals; and (3) How this Master degree will advance your professional goals.

18. Letters of recommendation will be sent from: \_\_\_\_\_  
\_\_\_\_\_

19. How did you learn about our Master in Taxation Program? \_\_\_\_\_  
\_\_\_\_\_

I certify that all of the information I have supplied in this application process is complete, accurate, and given for the purpose of having the Graduate Law Program take action in reliance on it. I further understand that an inaccurate or incomplete application may be the basis for denial of admission, and if I am admitted in reliance on inaccurate or incomplete information, this may be the basis for revocation of admission or dismissal from the Graduate Law Programs. I understand that I have a duty to notify the Graduate Law Program Office of any change in my status as shown above, and that failure to so notify may be the basis for a denial or revocation of admission, or dismissal.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date